



POSITION DESCRIPTION

Assistant Pastor – Children & Youth

Organisational Information

Montrose Church of Christ is a growing church community located in the beautiful foothills of the Dandenong Ranges, in the outer eastern suburbs of Melbourne. We are affiliated with the Churches of Christ Victoria and Tasmania (CCVT) – a movement of churches centred on Jesus Christ, empowered by the Holy Spirit, and committed to living out His way in our neighbourhoods.

Our mission - Helping people Find, Follow, and Live for Jesus.

Our vision - To become a vibrant intergenerational group of Jesus-followers who are a light in our local community and seek to fulfill the great commission - to make disciples of all nations.

Our values - Authentic Living, Dependence on God, Courageous Innovation, Kingdom Impact, Active Involvement & Growing Relationships.

Position Details

Montrose Church of Christ is seeking a passionate and collaborative **Assistant Pastor – Children & Youth** to help nurture the next generation in faith. This is a part-time leadership role focused on strengthening and coordinating our existing children's and youth ministries. You will work within an established volunteer-led structure, providing vision, support, and pastoral care while fostering environments where children and young people can grow as followers of Jesus.

This is a two-year appointment with annual review and the possibility of reappointment. Salary and benefits will be in line with Churches of Christ Victoria and Tasmania (CCVT) recommendations and commensurate with qualifications and experience.

Responsibilities

Key Responsibilities

Ministry Leadership

- Offer vision, direction and coordination for children's and youth ministries appropriate to a 2–3 day role
- Plan and oversee age-appropriate, engaging discipleship programs
- Lead actively while empowering and delegating to volunteers



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Support Pastoral Care & Discipleship

- Provide pastoral support to children, young people and families within part-time capacity
- Encourage spiritual growth through teaching, mentoring, prayer and example
- Work collaboratively with the Senior Pastor and Elders on pastoral matters

Lead & Develop Volunteers

- Recruit, train and support children's and youth ministry volunteers
- Foster a healthy, safe and sustainable team culture
- Partner with the Child Safety Officer to ensure compliance with Safe Church requirements

Strengthen Family & Community Engagement

- Partner with parents and carers as key faith influencers
- Maintain visible and approachable relationships with families
- Identify realistic outreach and engagement opportunities within the scope of the role

Administration & Collaboration

- Manage essential planning, communication and administration
- Participate in staff meetings and key church events as agreed
- Provide reports and maintain alignment with church leadership

Requirements

Qualifications and Experience

- Experience in children's and/or youth ministry (church context preferred)
- Formal theological, ministry or teaching qualifications desirable



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Gifts and Personality Profile

- A genuine and growing Christian faith
- A clear passion for children, young people and families
- Warmth, creativity, energy and strong relational skills
- A collaborative, servant-hearted leadership style
- Strong organisational skills and the ability to prioritise well in a part-time context
- Emotional intelligence and cultural awareness
- A deep commitment to child safety

General

- Current Victorian Working With Children Check
- Completion of CCVT Safe Church Awareness Workshop (within 6 months of appointment)
- Availability for Sunday services and some evenings (by agreement)
- Willingness to become an active and engaged member of the church community